



Academic Year 2014

www.scschools.org

SOUTH CAROLINA STATE GUARD MILITARY ACADEMY

This document is intended to provide a comprehensive description of the full range of training provided by the South Carolina State Guard Military Academy. We intend this course catalog to be a reference that can benefit prospective students, unit commanders and senior leaders throughout the South Carolina State Guard. As the world situation has changed, we have adapted our training methods and curriculum to prepare soldiers for the future.

Our vision is that the South Carolina Military Academy be one of the finest training centers and schools. As part of that vision, we are striving to create an environment to which the best, brightest and most creative soldiers will be attracted and in which they will be retained and empowered.

We continue to adapt our training to the environment, mission and the needs of the SCSG. The range and depth of our training reflects the enormous responsibility that we have in training warriors for the challenging and ever-changing environment.

LTC Richard Mancine
Commandant
South Carolina Military Academy

Welcome to the S.C. State Guard Military Academy. Our mission is to provide relevant, operationally-gear training and support designed to enhance the effectiveness, productivity and readiness of the S.C. State Guard. The Academy demands excellence at all levels from our cadre to our students, thus ensuring that we capitalize on previous successes, build for the future, and further develop the strength of our NCO and officer corps. Our commitment to the student is our highest priority

Thank You,

CSM Robert J Dandrea
NCOIC
South Carolina Military Academy



MG LIVINGSTON

The Adjutant General of South Carolina



BG ECKSTROM

Commander of the South Carolina State Guard

2014 GENERAL INFORMATION

Registration

You must register on line at www.sg.sc.gov. Online registration begins 01 JUL13 and ends 01 SEP 13. After Registration, the registration list will be sent to all Brigade Commanders. Brigade Commanders will be responsible for ensuring and attesting that students are physically prepared to attend based on requirements below. Brigade Commanders must provide this attestation and approval for each registered student to the South Carolina Military Academy no later than 01 NOV 13.

Course dates

Most courses are two weekend days per month for up to six months depending on the class selected. January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29. The training weekend will begin with reporting in on Friday before the weekend and require both Friday and Saturday night stay.

Courses Offered for the 2014 Cycle

Basic Training Course, Advanced Soldier Training, Warrior Leaders Course, Advanced Leadership Course, Officer Basic Course, Captains Career Course, and Senior Officer Course. Every course offered during the 2014 cycle has prerequisite of the prior level course. Before you enroll for a course, be aware that you must meet the prerequisite in order to qualify to attend the course. The only exception is the RAIDER course.

Location of Training for all courses

McCrary Training Center – National Guard Training Facility
5405 Leesburg Road, Eastover, SC 29044 (see Map, Attachment1)

Orientation

Orientation will be held in Bldg 3800 – Mult-Purpose Room, 2100 24 JAN 14. Use the main entrance and you be directed from there.

Parking

All personnel should park in lot to the left of the guard shack. There is no cost to park.

Make-up days

If you have to miss a class, it is your responsibility to talk with you instructor about your make-up options. NOTE – Due to the course time duration, field practicals and the amount of material covered in each course, there may not be a make-up option available for your course. A certificate of attendance may awarded at the discretion of the instructor.

Medical Interview and Assessment

All Students must complete the medical condition form (Attachment 2) and bring it with you the first day of class. If this is the first class you have taken with the SCSG Military Academy, you must have an interview with the Fitness Review Board. Each Solider attending the Academy courses must meet height and weight requirements and be in good physical shape. An assessment date will be posted on the website in early October with the time and place of the interview sessions. NOTE: Students will not be permitted to attend the course without first attending the assessment phase.

Physical Fitness Requirements

All Students must meet South Carolina State Guard Height and Weight requirements or be on a measurable, accountable plan prior to attending. Each student must be given an official US Army Physical Fitness Test (APFT) and each Student must achieve at least 50% of the standards for their respective age group. This information must be provided for each registered student by their Brigade Commander before 01 NOV 13 in order to attend. Medical Profiles provided by a physician will be reviewed and considered.

Physical Training

Each course with the exception of SOC will have daily PT training and a monthly PT test. Height and Weight will be checked as you report for each class weekend. If you fail to meet standards, you will work with your PT instructor to determine the best plan of action to help you meet or work positively towards meeting those standards. Due to the increasing physical nature of the South Carolina State Guard Mission and the importance of being physically fit and prepared, If you are placed on a remedial fitness plan and you fail to make positive gains between class weekends, you will be removed from the class. If you are removed from the class, you will be authorized to register again for next year's cycle.

Billeting

Personnel attending courses will be billeted at the McCrady Training Center. Students are required to report for each weekend on Friday before the training weekend between the hours of 1730 to 2230 to report in, draw linen and be assigned your billeting. Meals will be available at the dining facility at prescribed times. Cost for meals is \$14/day for breakfast, lunch and dinner.

Registration

You must fill out the 2014 SCSG Military Academy Data Sheet (Attachment 3) and bring it with you the first day of class. In addition, you will be required to bring the Medical Condition Form (Attachment 2) with you to each class weekend. You MUST provide this form to the medical staff as you check in and have your height and weight checked.

Specific Course Instructions

Once all registrations have been approved via Brigade Commanders, each Student will receive a Welcome Letter specific to the class in which you have registered.

2014 GENERAL INFORMATION

Orders

If you need orders for your employer, either before you attend class or upon your return from class, go through your chain of command and have them request orders from DIV HQ. All requests for orders must be received by DIV HQ **two weeks prior** to the course start date.

Uniform and Appearance

Uniform for class will be **ACUs** Uniforms will be neat and clean and conform to military standards. There will be an open ranks inspection before class begins.

For males, your haircut and facial hair must be in accordance with military standards (**Army Regulation 670-1**). For females, hair, nails, and jewelry will be in accordance with Army Regulation 670-1. Wearing the Uniform indicates that you are fit for duty. If you are not fit for duty, inform your instructor. Also, if you are not fit for duty, you will wear the Alternate Uniform.

The Physical Fitness Uniform (PFU) in accordance with Army Regulation 670-1 is the standard Army PT Uniform consisting of a combination of:

- T-Shirt – Grey with the word ‘ARMY’ in reflective letters in front. Can be short sleeve or long sleeve.
- Shorts – Black with ‘ARMY’ on left pants leg
- Sweat Pants – Black
- Jacket – Grey and Black or Sweat Shirt - Grey
- Cap – Sage Green or Black Watch Cap
- Gloves – Black, no marking or logos
- Shoes – Any Commercial athletic shoes
- Socks – calf length or ankle length white socks
- Reflective Belt

If you do not have an Army Issue PT Uniform, you must wear clothing the same color as described above with no logos or writing.

Starting Time

Unless otherwise posted, students should report in on Friday – beginning at 1700 and NLT 1900. You will report to the main reception desk of Bldg 3800 (Attachment 1A) Your Course OIC will provide you with daily schedule and report time each Friday. Address is 5405 Leesburg Rd, Eastover, SC (Attachment 1). If you are going to be late, you must let your course OIC know within 24 hours. You must have the completed Medical Form (Attachment 2) with you each class weekend.

School Supplies and Load Out

Students will have to take notes and will receive “handouts”. Students are highly encouraged to bring laptop computers for note taking or at a minimum, notebooks and writing instruments. Students should also bring: Change of uniform, field jacket, canteen, personal hygiene accessories, towel, shower shoes, PT uniform, and sneakers.

Examination and Review

Successful completion of each course will require a combination written examination and field practicals. Students will need to have a cumulative score of 70 or higher to pass the written component of the course. As well as scoring “GO” in all of the practical components.

Honor Graduate(s)

The student(s) with the highest score over 90% will be the Honor Graduate. The certificate will indicate "Honor Graduate". A copy of this certificate will be placed in your permanent records at DIV HQ.

Graduation

Graduation will be held at Camp McCrady. Location and time will be distributed and family and friends are invited. Course Certificates will be presented and the Honor Student(s) recognized. A class photo will be taken.

Emergency or Accident Division Policy

1. In the event of an accident or emergency under the Workman's Compensation Act that is estimated to exceed five hundred dollars (\$500.00), the OIC or other person in charge MUST immediately call CompEndium (toll free) at 1-877-709-2667 to receive instructions in regards to where to go to receive treatment. CompEndium will notify the medical facility of the injury and the impending arrival of the injured individual.
2. Any emergency or accident must also be reported immediately to a school staff member for referral to Medical Staff
3. When classes are in session, OIC is CPT Jansons, NCOIC is CSM Dandrea. You may also report any accident to the instructor.

NCO ACADEMY

Today's NCOES

Recently the Noncommissioned Officer Education System, or NCOES, has undergone a few changes. For those who need it, here is a brief synopsis to get you up to speed. First, except for the First Sergeant Course and Sergeant Major Course, each of the preparatory levels of NCO professional military education, or PME has had its name changed:

Previous Name	Current Name
PLDC – Primary leadership Development Course	WLC – Warrior Leader Course
BNCOC – Basic Noncommissioned Officer Course	ALC – Advanced Leader Course
ANCOC – Advanced Noncommissioned Officer Course	SLC- Senior Leader Course

The following are the course offerings by the **SCSG Noncommissioned Officer Academy**:

Basic Training Course (BTC)

Course Number: BTC-0114N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: None – Prior Service may be accepted as a substitute for BTC, this decision is at the discretion of the Commandant.

Basic Training Course Description: The Basic Training Course is designed for soldiers with no prior military experience. The course will acquaint newly assigned soldiers to the South Carolina State Guard with the basic skills, physical fitness, terminology, chain-of-command, wearing of the uniform and such other items that will assist new personnel to become acclimated to military life.

Advanced Soldiers Course (AST)

Course Number: AST – 0614N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: Basic Training Course

Advanced Soldier Course Description: The Advanced Soldier Training Course is designed for all enlisted personnel to upgrade basic soldiering skills necessary to support the SCSG METL. Included in the course will be land navigation, communication, situation assessment, security procedures, patrolling and casualty support.

Warrior Leader Course (WLC)

Course Number: WLC – 0214N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: Advance Soldier Training.

Advanced Soldier Course Description: The Advanced Soldier Training Course is designed for E5's and above to upgrade basic soldiering skills necessary to support the SCSG METL. Included in the course will be land navigation, communication, situation assessment, security procedures, patrolling and casualty support.

Advanced Leadership Course (ALC)

Course Number: ALC – 0312N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: Must have successfully completed the Warrior Leaders Course. Students must be in grade CPL, SGT or SSG. **This course is required for promotion to SFC.**

Advanced Leadership Course Description: ALC provide soldiers selected/eligible for promotion to Staff Sergeant with an opportunity to acquire the leader technical and tactical Values, Attributes, Skills and Actions (VASA) needed to lead a squad size unit.

Senior Leadership Course (SLC)

Course Number: SLC – 0412N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: **No Course.** Will be offered 2015

Prerequisites: Must have successfully completed the Advanced Leaders Course. Students must be in grades of SSG or SFC. **This course is required for promotion to MSG.**

Advanced Soldier Course Description: SLC provide soldiers selected for promotion to or already serving as Sergeant First Class with an opportunity to acquire the leader technical and tactical Values, Attributes, Skills and Actions (VASA) needed to lead a platoon size unit.

Sergeant Major Course (SGM)

Course Number: SGM – 0512N

Proponent: NCO Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: **No Course.** Will be offered 2015

Prerequisites: Must have successfully completed the Senior Leaders Course. Students must be in the rank MSG, 1SG, SGM or CSM.

Course Description: The Sergeant Major Course is designed for personnel presently serving in a SGM slot or awaiting assignment to an SGM position. This course will discuss the administrative duties, management of personnel and resources, awareness of Army and SCSG Regulations, and other pertinent areas with which an SGM in the South Carolina State Guard must be proficient.

OFFICER ACADEMY

Officer Basis Course (OBC)

Course Number: OBC – 14N

Proponent: Officer Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: Student must be a newly commissioned officer, warrant officer or pending commission. **This course is required for promotion to CPT.**

Course Description: The Officer Basic Course (OBC) is the first course offered in the Officer Professional Development Education System. OBC trains officers in basic leadership skills; customs, courtesies and traditions of the service, drill ceremonies and the command structure of the military. The course is designed to equip a new Officer with the skills and knowledge for command of a Company.

Captains Career Course (CCC)

Course Number: CCC – 1414N

Proponent: Officer Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23 (Easter Sunday is 31 March), April 25-27, May 16-18 (Memorial Day is 26 May), June 27-29

Prerequisites: Must have successfully completed the Officer Basic Course. Students must be a rank of 1LT, CPT or MAJ. **This course is required for promotion to Major.**

Course Description: The Captain Career Course (CCC) is the second course offered in the Officer Professional Development Education System. Along with other military topics, concentrates on the management of personnel and resources, training responsibilities and staff officer communication. The focus of this course is to equip the Officer with skills and knowledge to be an effective battalion commander.

Senior Officer Course (SOC)

Course Number: SOC – 1413N

Proponent: Officer Academy

Course Duration: 1 weekend per month for 3 months.

2014 Course Report Dates: January 24 - 26, February 21-23, March 21-23

Prerequisites: Students must have successfully completed the Captains Career Course. Students must be a rank of MAJ, LTC or COL. **This course is required for promotion to LTC.**

Course Description: The Senior Officer Course (SOC) is the last course offered in the Officer Professional Development Education System. Along with other military topics, SOC concentrates on the management of personnel and resources, training responsibilities and staff officer communication. The focus of this course is to equip senior officers with skills and knowledge to be effective Brigade Commander or Senior staff positions.

RAIDER COURSE

Course Number: RAID-1413

Proponent: Officer Academy

Course Duration: 1 weekend per month for 6 months.

2014 Course Report Date: **No Raider Course will be offered in 2014**

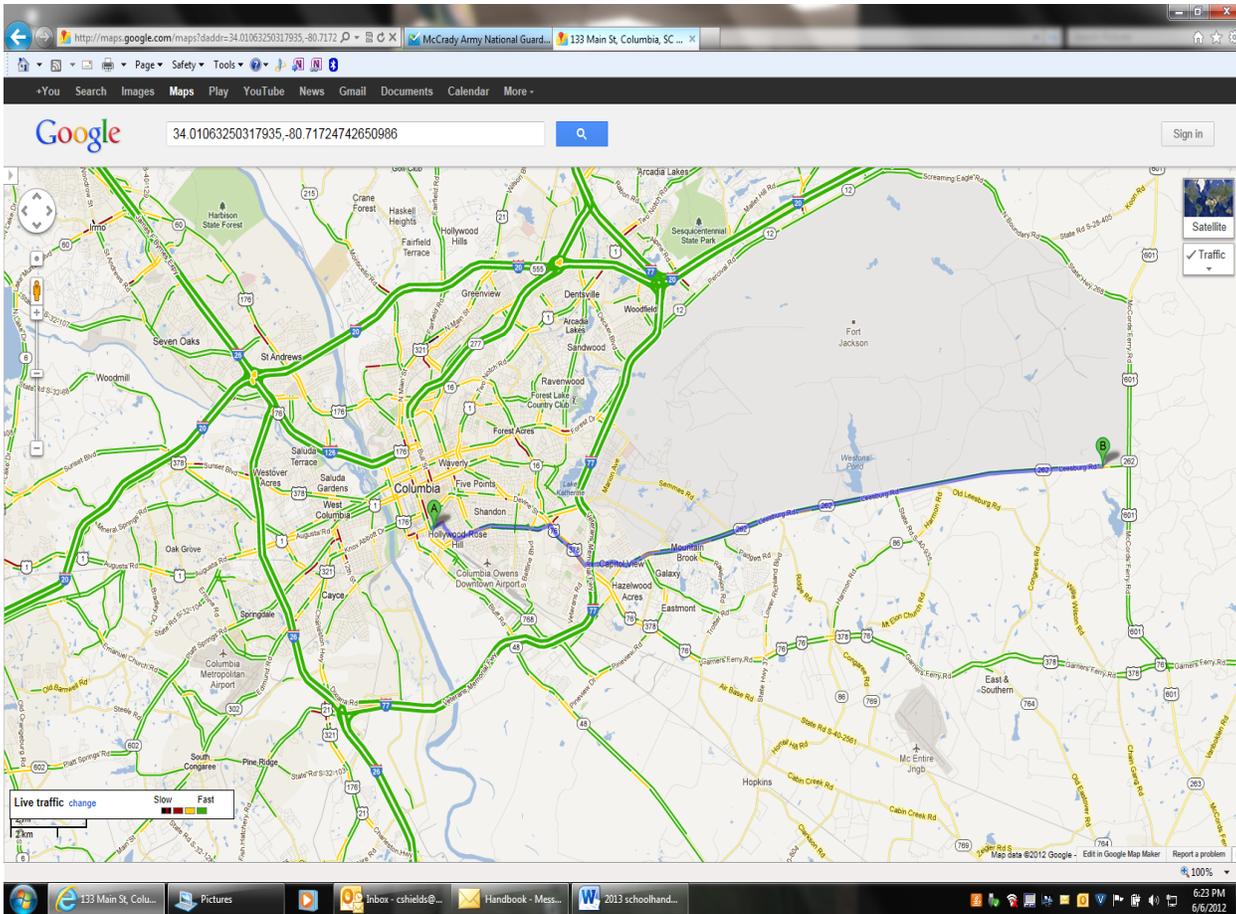
Next Assessment 14-16 NOV 2014 for 2015 Cycle

Prerequisites: **NOTE: Application deadline for this course is 20 October 2014**

1. Candidates must first pass RAIDER assessment Weekend (RAW) before participating in the actual qualification course.
2. Prior to arriving to RAIDER Assessment Weekend (November 14-16), candidates must have successfully completed the following FEMA courses IS 100, IS 200, IS 775, and IS701. The candidate must bring certificates of completion of these courses to Assessment with them. Moreover;
3. Candidates must meet height/weight standards and pass the Army Physical Fitness Test.
4. Candidates who successfully complete RAIDER Assessment Weekend will also have to complete FEMA courses IS 700, IS 800b, and IS 102 prior to 31 December.

Course Description: RAIDER stands for Rapid Assistance in Disaster and Emergency Relief. The purpose of this intensive course is to train first responders for both manmade and natural disasters. Skills learned during the RAIDER course include: advanced land navigation (ESF9), Search and Rescue (ESF9), Reconnaissance & Damage Assessment (ESF 14), Landing Zone Operations (ESF 1) and Critical Infrastructure Protection (ESF 14).

Training Location (see B on map)



From Spartanburg...

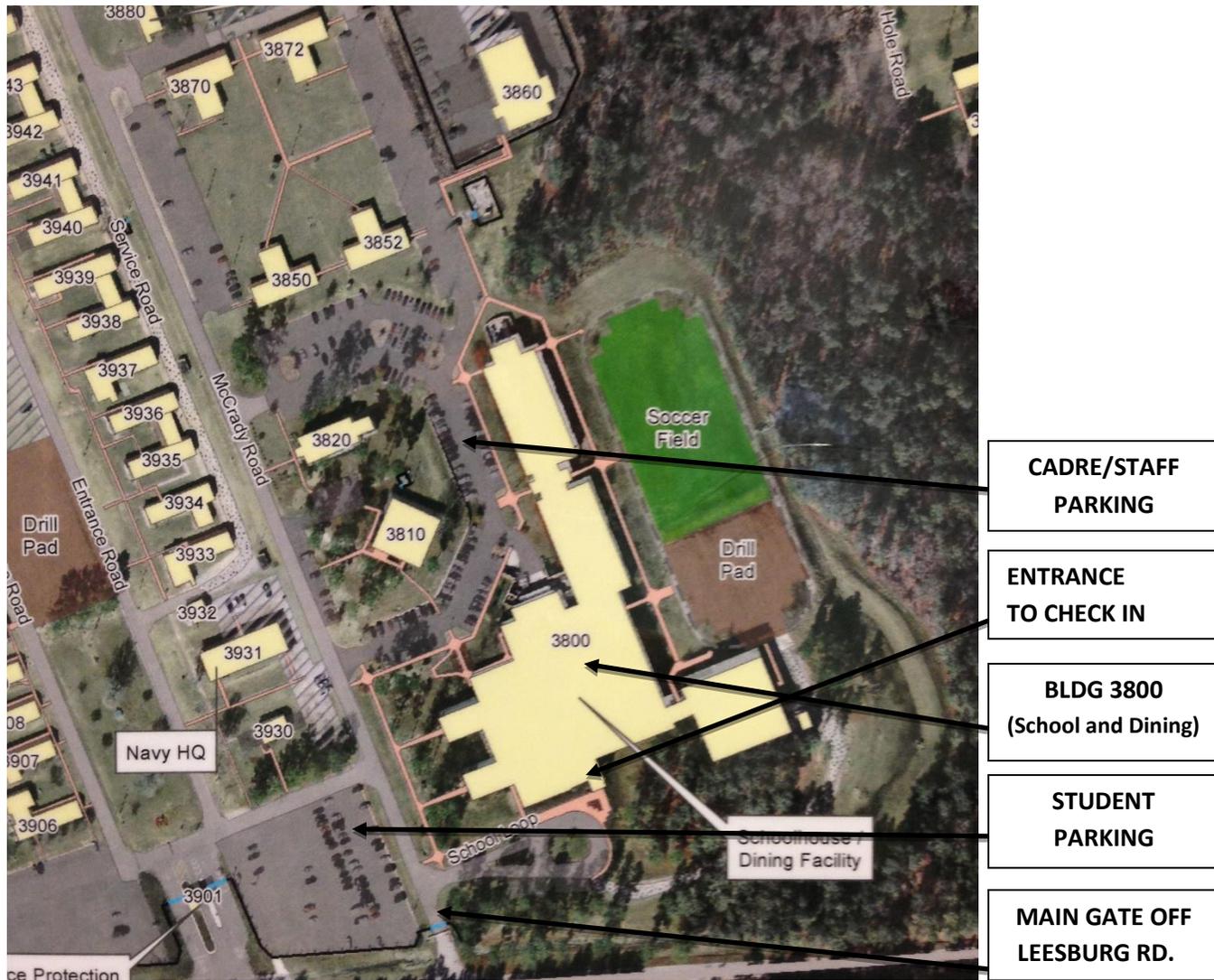
1-26 East 121 mi, 2 hours 5 minutes

1. Take I26 East towards Columbia
2. Take exit 177B for I-20 East towards Florence
3. Merge onto Interstate 20 East
4. Take exit 82 for Spears Creek Church Rd
5. Turn left onto S Carolina 12 E/ Percival Rd
6. Slight right onto Screaming Eagle Rd
7. Turn right onto US 601 S / McCords Ferry Rd.
8. Slight right onto S Carolina 262 W / Leesburg Rd.
9. Destination will be on the right.

From Beaufort...

1-95 N 138 mi, 2 hours 26 minutes

1. Take 95 N towards Florence
2. Take exit 86B for I-26 W East towards Columbia
3. Merge onto Interstate 26 W
4. Take exit 145B to merge onto US-601 N / St, Matthews Rd towards St Matthews. Continue to follow US-601 N.
5. Turn left onto S Carolina 262 W / Leesburg Rd.
6. Destination will be on the right.



Have the following documents with you:

- SCSG ID Card
- SCSG Medical Form

MEDICAL CONDITION FORM

PLEASE PRINT LEGIBLY

Last Name: _____ First Name: _____ MI _____

SCSG ID#: _____ Unit (Brigade/Battalion): _____ City/County of Residence: _____ Date: _____

Email Address: _____ Phone Number: _____ Rank: _____

(HEIGHT AND WEIGHT SECTION TO BE FILLED IN BY MEDICAL STAFF ONLY)

Height: _____ Weight: _____ Medical Staff Initials: _____

Age: _____ Standard Met: Yes () No ()

If Height and Weight are not met – is Student on Improvement Plan? _____

Has Student demonstrated positive steps towards meeting standard? _____

TO THE BEST OF YOUR KNOWLEDGE, PLEASE ANSWER THE FOLLOWING QUESTIONS CONCERNING YOUR HEALTH STATUS. Please circle Yes or No and respond accordingly.

Yes No	<p>Have you ever had a medical condition that resulted in hospitalization and/or required you to miss work? If Yes, please indicate the nature of the medical condition:</p> <p>_____</p> <p>_____</p>
Yes No	<p>Do you currently have a medical condition that requires care of a physician or other licensed health care professional? If Yes, please indicate the nature of the medical condition and name the physician or health care provider below:</p> <p>_____</p> <p>_____</p>
Yes No	<p>Are you currently taking prescription medication(s)? If Yes, please list the name of the medication(s):</p> <p>_____</p> <p>_____</p>
Yes No	<p>Have you ever been assessed any percentage of permanent disability to any part of your body for any reason whatsoever? If Yes, please indicate the nature of the disability and the agency awarding the disability.</p> <p>_____</p> <p>_____</p>
Yes No	<p>Are you aware of any condition or injury that might limit your ability to perform duties or assignments in the South Carolina State Guard? If Yes, please indicate below the nature of the condition or injury.</p> <p>_____</p> <p>_____</p>

Privacy Act Notice: This private health information will be used for the sole purpose of monitoring the health of the SCSG force and will be used by the SCSG Medical section to alert commanders of any restrictions of physical activities that must be applied to members. This information will be stored electronically in a secure SCSG database. The authority for the collection of this information is POLICY MEMORANDUM 05-2, DISPOSITION OF SCSG FORM 801, dtd 11Aug05.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE, AND CERTIFY BY MY SIGNATURE THAT ALL INFORMATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____ **DATE:** _____

RECEIVED BY: _____ **DATE:** _____

For Official Use Only

1	2	3
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_____ Date: _____
Medical Section Representative (Signature/Rank/Position)



SC STATE GUARD MILITARY ACADEMY PERSONAL DATA SHEET

Please print legibly and complete each section completely.

COURSE ATTENDING (Circle One): BTC AST ALC SLC SGM OBC CCC SOC TRC RAID

COURSE NEEDED FOR PROMOTION (Circle One): YES NO

PERSONAL INFORMATION

STUDENT NAME (LAST, FIRST, MIDDLE INITIAL): _____

RANK: _____ **DATE OF BIRTH:** _____ **MARITAL STATUS:** _____

HOME ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT FROM HOME ADDRESS):

E-MAIL ADDRESS: _____ **CONTACT PHONE NUMBER:** _____

EMERGENCY CONTACT NAME: _____ **RELATIONSHIP:** _____

EMERGENCY CONTACT PHONE NUMBERS:

(H): _____ **(W):** _____ **(C):** _____

NAME AS THE STUDENT WOULD LIKE IT TO BE PRINTED ON ANY DIPLOMAS/AWARDS:

UNIT INFORMATION

SCSG UNIT ASSIGNMENT (Home Station): _____

BATTALION: _____ **BRIGADE:** _____

UNIT MAILING ADDRESS: _____

SCSG JOB TITLE (EX: Battalion Executive Officer): _____

SCSG UNIT POINT OF CONTACT (Supervisor's Name): _____

SCSG UNIT POINT OF CONTACT PHONE NUMBER: _____

